

Brian Theasby

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Personal Profile

I am an enthusiastic person with a flexible approach, equally comfortable working as a member of a small team or using my own initiative. As well as hardworking and reliable I have excellent organisational skills. I am skilled in both verbal and written communication and keen to make a positive contribution within an Information Technology related environment.

Skills and Abilities

Administration Skills

- Good knowledge of Microsoft Office based computer programs Word, Excel, etc. I also have a good knowledge of other computer applications for example; Paint Shop Pro, video production applications and audio editing operations.
- Capable of working with and compiling complex information clearly and accurately.
- Experience in producing high quality letters and documents for a variety of purposes.
- Experienced in basic bookkeeping and treasury duties.

Computer Skills

- Skilled in dynamic web-site building and coding; including Perl, JavaScript, CSS, PHP, MySQL, HTML, RSS, XML etc.
- Good understanding of practical website organic Search Engine Optimization (SEO).
- Knowledge of a variety of computer programming and computer applications.
- Able to carry out software and hardware installation and maintenance.

Interpersonal Skills and Attitude

- Experience of working with groups of people to get the job done.
- Good record of timekeeping and attendance.
- Excellent member of a small team.
- Experienced in obtaining positive results in difficult circumstances.

Employment History

- **Process Operative** 1974-1983.

Batchelor Robinsons Metals & Chemicals Ltd, Hartlepool.

- Responsible for the efficient operation of a re-cycling tin plant.
- Carried out all duties in line with Health and Safety procedures.

- **Process Operative** 1968-1974.

British Steel, Hartlepool.

- Carried out various duties in the final production of steel plate.
- Obtained two City and Guilds qualifications with Credits in steel production.

Voluntary Work

- Construct a website for Future Regeneration of Grangetown. F.R.O.G. Community Regeneration Forum while on Work Placement, (website now abandoned), 2003.
- Treasurer for a self help group called One Step Forward for people who have anxiety problems (group now abandoned), 1997.
- A key tenant with a local residents' group. I helped a successful campaign for a major refurbishment scheme by the Department of the Environment. This involved attending meetings and writing letters to Council Officers, Ministers and Members of Parliament, etc. 1993.

Education and Training

- City and Guilds Level 2 Certificate in Adult Literacy, 2010
- University Certificate in Advanced Professional Development with Distinction with Credit, 2001.
- City and Guilds 726 Computer Maintenance and using the Internet, 2000.
- OCR Cambridge Information Technology Certificate Global Communications (124) Module, 2000.
- City and Guilds 425 Computer Applications Programming with Distinctions, 1992.
- City and Guilds 726 Information Technology Coding and Programming, 1991.
- City and Guilds 746 Computer Programming; using BASIC, 1986.
- British Kung Fu Association. First Cup, 1982.
- City and Guilds Iron and Steel Operative. Plate, Steel, etc. Credit, 1969.
- City and Guilds Iron and Steel Operative. General Certificate. Credit, 1968.
- Northern Counties School Certificate, 1968.

Interest Courses

- Introduction to COBOL programming language. Using LPI, (Language Processors Incorporated), COBOL on a multi-user PC 386 running under XENIX, 1990.
- Introduction to Microprocessors, detailing microprocessor control, memory devices, Analogue to Digital Converters and Digital to Analogue Converters, etc.1989.
- Introduction to Pascal programming language. Using COPAS on the Prime Mini-computer, 1985.
- Software Workshop for people to use college resources in development of their own software. Using BBC micro-computers, IBM PS/2, IBM compatible and the Prime Mini-computer. Programming in C and BASIC on Linux, MS DOS, etc. 1987.

Interests

- Music.
- Swimming and walking.
- Social improvements using positive political support.

Criminal Records Bureau Clearance No. 001065351015, December 2003.

References available upon request.